



LONDON LOCAL REPORT

WHAT TO DO IF YOU HAVE AN ACCIDENT AT WORK?

(written by Kim Smith)

- ✓ Get health care or first aid immediately
- ✓ Report it to your supervisor as soon as possible

The employer must:

- ✓ Pay your full wages for the shift the accident/illness occurred
- ✓ Arrange and pay for transportation on the day of accident to get health care
- ✓ Give you a copy of the Employers Report of Injury Form (Form 7)

When can I make a WSIB claim?

- ✓ If you received health care, and
- ✓ Lost time or wages from beyond the day of accident/illness, or
- ✓ Required to work on partial hours or modified duties

You should also:

- ✓ Complete the Worker's Report of Injury/Disease (Form 6) *Call WSIB 1-800-387-0750 or print from the WSIB website*
- ✓ Tell the health care professional who first treats you that the accident/illness is work related so that they complete a Health Professional's Report (Form 8)

To help in returning to work or full duties, you need to:

- ✓ Participate fully in your treatment plan
- ✓ Talk to your health professional about your treatment and returning to work
- ✓ Stay in contact with your supervisor and keep them up to date with a functional abilities (FAF form)

You do not have to make a claim if all four of the following apply:

- ✓ Only first aid treatment was needed
- ✓ You did not take any time off work
- ✓ Your pay was not affected
- ✓ Your job duties did not change

NOTE: Delays in Form 7 reaching WSIB are a result of them being sent to HRDSC. Simply confirm with your supervisor that the form was sent in and relay that information to WSIB.