



C.U.P.W.

Ontario Region

EDUCATION

**FALL EDUCATION SEMINAR 2017
FRI OCT 27 thru MON OCT 30
Sheraton Hamilton**

I am pleased to offer the following courses at the Ontario Region's Fall Three-Day Education Seminar. If you are interested in taking one of these courses, contact your local as soon as possible.

Credentials have been sent to your local. **Completed Credentials are due *Tues. Sept. 12/17* 5:00 PM at the Regional Office. (No Credentials will be accepted after this date and time.)**

When completing the Credential, be sure to mark your **THREE** choices, in order of preference. You are *not* guaranteed your first choice. Each class is limited to twenty (20) participants.

Grievance-Handling / Basic Shop Steward This Grievance-Handling course reinforces participants' grievance knowledge, investigation, and advocacy skills. Included: shop stewards rights, grievance investigation, active listening, grievance hearings, the duty of fair representation and the steward's role as a workplace organizer.

The Basic Shop Steward course is for new stewards focused on the urban and RSMC collective agreements. This course serves only as an introduction for new stewards in the locals.

Pensions This course explains the ins and outs of the Canada Post pension plan and the various factors members should consider when thinking about retirement.

Rules of Order A guide to conducting meetings, large and small, formal and relaxed. These rules outline all the steps and details you need to know to run or take part in fair and successful meetings.

Social Steward This course trains members to be social stewards. Social stewards are resource people who assist co-workers experiencing personal problems. They listen to members, help them identify their concerns and find solutions, and refer them to appropriate resources.

In solidarity,


Glen Fillier
Regional and Education Organization Officer

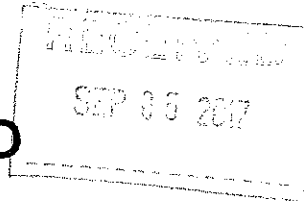
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C.U.P.W. Ontario Region

EDUCATION

MEMO



TO: All Local Presidents, Ontario Region
FROM: Glen Fillier, Education and Organization Officer
DATE: August 29, 2017
RE: 2017 Fall Education Seminar, FRI OCT 27 thru MON OCT 30
Sheraton Hotel Hamilton
CREDENTIAL DUE DATE: *Tues Sept. 12, 2017* 5:00 PM

I am pleased to offer the following courses at our Fall Education Seminar, being held in Hamilton, Ontario:

Grievance Handling / Basic Shop Steward This Grievance-Handling course reinforces participants' grievance knowledge, investigation, and advocacy skills. Included: shop stewards rights, grievance investigation, active listening, grievance hearings, the duty of fair representation and the steward's role as a workplace organizer.

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"Tell me, I forget. Show me, I remember. Involve me, I understand."

Please be advised that all classes are limited to twenty (20) participants, unless otherwise determined.

As determined at the 2011 National Convention, Delegate Status, as per section 3.05 of the National Constitution, is not utilized for the three-day education seminars; only eighty (80) participants will receive per diem to attend this seminar. As such, the correct number of Credentials is attached for your local. If your local wants to send extra participants, prepare and complete additional Credential Forms and clearly mark them OBSERVER. You must also specify your local's priority, i.e. OBSERVER #1, OBSERVER #2, OBSERVER #3, etc.

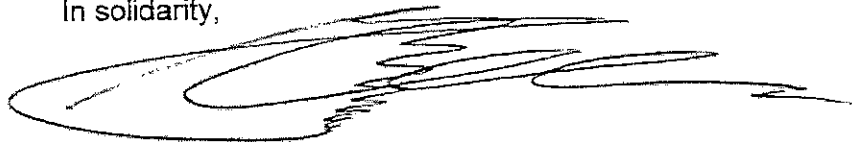
There is no guarantee that any observers will be permitted to attend, and those that do will be at the determination of the Regional Executive Committee (R.E.C.), which will utilize the criteria used for the Five-Day U.E.P. applications. Observers' per diem and expenses is the responsibility of the local. Like delegates, the observers will receive a confirmation letter if they were accepted into the course.

CANCELLATIONS and SUBSTITUTIONS

If a member of your local must cancel, they are to contact you, the local. (If the members contact the Regional Office, the members will be directed to call you. The Regional Office will only accept cancellations/substitutions from the local.) To cancel their attendance, please write cancel across the confirmation letter or simply **write** a note/fax/e-mail and forward this to the attention of my assistant, Kristi Fuhrman (kfuhrman@cupw-sttp.org). If you wish to substitute another member for the cancelled member, this new name must be forwarded in writing to Kristi's attention. *Please note, seven days prior the education seminar, we can only allow cancellations, no substitutions.* No exceptions will be made to this policy.

If you have any concerns or questions, in this regard, please contact Kristi Fuhrman by phone, (direct) 519 659 5521 or by email, kfuhrman@cupw-sttp.org) at the Ontario Regional Office, MON, TUES, THURS, FRI.

In solidarity,



Glen Fillier
Regional Education and Organization Officer

Enclosure

Cc: Ontario Regional Office

REMINDER: Credentials are due WED SEP 13, 5:00 PM



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C.U.P.W. Ontario Region

EDUCATION

CREDENTIAL

2017 Fall Educational
FRI OCT 27 thru MON OCT 30
Sheraton Hotel Hamilton

Please PRINT
CLEARLY

Name: _____ HRID: _____

Address: _____ Phone: _____

City: _____, ON Postal Code: _____

Shift: _____ Work Location : _____

ACCOMMODATION

- FRI OCT 27 NonSmoking The Sheraton is a SMOKE-FREE Property
- SAT OCT 28 Single (1 bed) Double (2 beds)
- SUN OCT 29 Shared Room with other Delegate
Delegate's Name: _____
- Not Required

Special Requirements: _____

Special Dietary Requirements: _____

ChildCare/ElderCare Form Required

NOTE: All accommodations are GUARANTEED in case of late arrival. It is the RESPONSIBILITY of the DELEGATE to notify the hotel of any CANCELLATIONS, prior to 6:00 PM on October 25, 2017. All "No Show" Room charges will be submitted to the delegate's local for payment.

Course Selection (Order Preference 1,2,3)

- ___ Grievance-Handling/Shop Steward ___ Rules of Order
- ___ Pensions ___ Social Steward

Local President's Name: Name _____ LCL# LCL NAME _____

Local President's Signature: _____